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**CSP600**

**Faculty of Computer & Mathematical Sciences**

**F8 – PROJECT FORMULATION REPORT EVALUATION FORM**

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| **STUDENT NAME** | WAN PUTERA NUR SYAFIQ BIN WAN JEFERI | **STUDENT ID** | 2020836988 |
| **PROGRAM** | CSC230 | | |
| **SUPERVISOR** | ASSOC.PROF.DR. SURIYANI BINTI ARIFFIN | | |
| **PROJECT TITLE** | VIRTUAL BUDDY APP: CHAT MANAGEMENT SYSTEM FOR UiTM STAFF USING PROGRESSIVE WEB APPLICATION | | |
| **HANDOVER DATE** |  | | |

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| --- | --- | --- | --- |
| **Assessment Criteria** | **Weight (W)** | **Score (S)**  **[1-10]**  **(refer to F8 rubric)** | **Marks (W\*S)** |
| 1. **Project Background and Problem**  (Appropriate working title, clear problem statement, well-defined project scope.) | 3 |  |  |
| 2. **Objectives**  (Clear, measureable and achievable.) | 3 |  |  |
| 3. **Significance of the Study**  (Relevant to the community and practitioners.) | 2 |  |  |
| 4. **Literature Review**  (Able to identify, collect, summarize and analyze relevant and latest issues of subject matter.) | 5 |  |  |
| 5. **Project Methodology**  (Appropriate approach, methods, sources and deliverables in accomplishing the project.) | 4 |  |  |
| 6. **Presentation of the Report**  (Follow the given guidelines, consistency of the contents, clarity, and language of the report, contain valid references and citations.) | 3 |  |  |
| 7. **Progress Evaluation (Supervisor Only)**  (This may include supervisory meetings (Project In-Progress Form- F3), supervisory independency, responsibilities, commitment, maturity, etc.) | 2 |  |  |
| **Total:** |  |  |  |

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| **Comments** | | |
| **Supervisor (30%)** | **Examiner (15%)** |  |

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| **Name of Supervisor/Examiner:** | **Date:** |
| **Signature:** | |

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**CSP600 - PROJECT FORMULATION REPORT EVALUATION (F8) RUBRIC**

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| **No.** | **Assessment Criteria** | **Excellent (8-10)** | **Good (6-7)** | **Satisfactory (5)** | **Poor (1-4)** |
| 1. | **Project Background and Problem** | * Working title that clearly reflects the project. * Well-defined problem statement. Provides exceptionally clear context supporting rationale for   proposed project; clear statement of why project is needed.   * Well-defined project scope. | * Working title that reflects the project. * Clear problem statement. Provides clear context supporting rationale for proposed project; clear statement of why project is needed. | * Appropriate working title. * Adequate statement of context supporting rationale for proposed project, statement of   why project is needed. | * Inappropriate working title. * Unclear problem statement. Poor statement of context supporting rationale for proposed   project, statement of why project is needed. |
|  |  | * Clear project scope. | * Adequate project scope. | * Not well-defined project scope. |
| 2. | **Objectives** | * Highly reflect the   following elements:   * + Specific   + Measurable   + Achievable   + Realistic   + Timeliness | * Clearly reflect the   following elements:   * + Specific   + Measurable   + Achievable   + Realistic   + Timeliness | * Adequately reflect the   following elements:   * + Specific   + Measurable   + Achievable   + Realistic   + Timeliness | * Does not reflect the   following elements:   * + Specific   + Measurable   + Achievable   + Realistic   + Timeliness |
| 3. | **Significance of The Study** | * Highly relevant to the   community and practitioners. | * Relevant to the   community and practitioners. | * Adequately relevant to   the community and practitioners. | * Not relevant to the   community and practitioners. |
| 4. | **Literature Review** | * Thorough review of   relevant and empirical sources, citing seminal works in the field.   * Exemplary synthesis and organization of literature that is clearly linked to project question. * Specific attention to diversity issues pertaining to project topic. | * Good review of relevant   and empirical sources, citing seminal works in the field.   * Good synthesis and literature organization of that is clearly linked to project question. * Attention to diversity issues pertaining to project topic. | * Adequate review of   relevant and empirical sources. | * Incomplete or poorly   developed review of literature. |
|  |  | * Adequate synthesis and organization of literature that is linked to project question. * Some attention to diversity issues pertaining to project topic. | * problems with organization * weak linkage to project topic. |

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**CSP600 - PROJECT FORMULATION REPORT EVALUATION (F8) RUBRIC (CONTINUED)**

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| **No.** | **Assessment Criteria** | **Excellent (8-10)** | **Good (6-7)** | **Satisfactory (5)** | **Poor (1-4)** |
| 5. | **Project Methodology** | * Highly reflects the following elements:   + Approach   + Methods   + Design   + Deliverables | * Clearly reflects the    following elements:   * + Approach   + Methods   + Design   + Deliverables | Adequately reflects the following elements:   * Approach * Methods * Design * Deliverables | * Poorly reflects the following elements:   + Approach   + Methods   + Design   + Deliverables |
| 6. | **Presentation of The Report** | * The report is well   structured and organized following the standard research reporting procedure/format.   * Sentences are complete and no grammatical error, and they flow together easily. * All figures, graphs, charts and drawings are accurate, consistent with the text and of good quality. * Contain relevant references and citations. | * The report is structured   and organized following the standard research reporting procedure/ format.   * Sentences are complete with minor grammatical errors. | * The report is poorly   structured and organized but following the standard research reporting procedure/format.   * Sentences are complete with minor grammatical errors. | * The report does not follow   the standard research reporting procedure/ format.   * Poor grammar structure. |
|  |  | * Figures, graphs, charts and drawings are not accurate but consistent with the text. * Contain some relevant references and citations. | * Figures, graphs, charts and drawings are not accurate and not consistent with the text. * Contain a few relevant references and citations. | * All figures, graphs, charts and drawings are of bad quality. * Contain irrelevant references and very few citations. |
| 7. | **Progress Evaluation (Supervisor Only)** | * Students highly adhere to the following elements:   + Meetings   + Responsibility   + Commitment   + Independence   + Maturity   + Attitude | * Students adhere to the following elements:   + Meetings   + Responsibility   + Commitment   + Independence   + Maturity   + Attitude | * Students moderately adhere to the following elements:   + Meetings   + Responsibility   + Commitment   + Independence   + Maturity   + Attitude | * Students poorly adhere to the following elements:   + Meetings   + Responsibility   + Commitment   + Independence   + Maturity   + Attitude |